

**Regular Meeting of the Executive Board of the TCSE Joint Agreement
TCSE Administrative Office, 1335 N. Cedar Court, Carbondale, IL 62901**

December 11, 2019 10:30 a.m.

-MINUTES OF THE REGULAR SESSION-

Call to Order: Chairman Chris Grode Called to Order the Regular December meeting of the TCSE Executive Board at 10:30 a.m.

Roll Call: Supr. Chris Grode, Supr. Keith Hagene, Supr. Matt Hickam, Supr. Lori James-Gross, Supr. Paige Maginel, and Supr. Steve Murphy, all Present. Supr. Daniel Booth participated by phone. Absent: Supr. Edwin Shoemate and Supr. Nathaniel Wilson.

Approval of the Agenda: Dr. James-Gross made a **motion to approve the Agenda as presented**. Mr. Murphy seconded the motion. A Voice Vote was recorded as follows: Aye, all. Nay, none. **Motion Carried.**

Approval of the Consent Agenda: Dr. James-Gross made a **motion to approve the Consent Agenda as presented, including the following items:**

- A. Approval of the November 13, 2019 Regular Meeting & Budget Hearing Minutes
- B. Approval of the November 13, 2019 Regular Meeting Closed Session Minutes (Confidential Packet)
- C. Presentation of the Treasurer's Report
- D. Approval of the Schedule of Bills
- E. Presentation of the Administrative Outreach & Fee-for-Service Report
- F. Presentation of the Joint Solutions Committee Report for 11/20/2019
- G. Presentation of TCSE 2019-20 Inter-Agency Agreements/MOU's:
 1. TCSE & Grand Canyon University

Mr. Murphy seconded the motion. A Roll Call Vote was recorded as follows: Dr. James-Gross, Aye; Mr. Murphy, Aye; Mr. Booth, Aye; Mr. Grode, Aye; Mr. Hagene, Aye; Mr. Hickam, Aye; and Dr. Maginel, Aye. Nay, none.

Motion Carried.

Recognition of the Audience (Public/Employee): Mr. Pete Baird, TCSEA Representative and Ms. Stephane Rathert, TCSEA President.

FOIA Requests: None

Donations/Fundraisers Reports:

- A. \$500 Anonymous Donation Towards the Center School Angel Tree
- B. \$215 Raised by Ward School During a Recent Clothing Drive

Old Business:

- A. Clarification of TCSE Plans to Address Class Size Concerns in TCSE ED Programs: In an effort to address concerns about inappropriate/premature referrals, as well as reluctance to transition students back to home districts, TCSE Administrators have developed a process districts should implement prior to new referrals. Director Percy presented handouts and additional information.
- B. Consider Motion to Approve Opening Two (2) ED classrooms: Due to increased referrals (31 since school started), your Director recommends opening 2 additional ED classrooms, contingent upon securing the appropriate staff. Mr. Murphy made a **motion to approve opening 2 ED classrooms, 1 at Ward School and 1 at Dewey School at the beginning of 2nd semester**. Dr. Maginel seconded the motion. A Roll Call Vote was recorded as follows: Mr. Murphy, Aye; Dr. Maginel, Aye; Mr. Booth, Aye; Mr. Grode, Aye; Mr. Hagene, Aye; Mr. Hickam, Aye; and Dr. James-Gross, Aye. Nay, none. **Motion Carried.**
- C. Special Ed. Teacher Shortage - Additional Options: Director Percy coordinated an informational meeting at 4:30pm on Dec. 17, 2019 at the Carbondale Civic Center, for anyone interested in pursuing Special Ed. Licensure. SIU-C will present information about the Sp. Ed. Teacher Cohort, Grand Canyon University will provide information about online options, and Florida University will provide



information about a one-year, online alternative (TeacherReady). Those interested can register at this link: <https://forms.gle/4RxuWQ6hBMFXm9197>

- D. Update on Pro-Publica/Chicago Tribune Articles re: Restraint/Seclusion: 2 additional articles were released following the initial article. Director Percy gave an update on feedback/fallout from the first set of articles.

New Business:

- A. ISBE Emergency Rules for Time-Out and Restraint: ISBE issued new Emergency Rules in response to the original Chicago Tribune article. TCSE is working to implement new procedures as required.
1. Time-out room locks have been disarmed and TCSE staff have been trained with new ISBE requirements and forms. TCSE has provided guidance for district staff as well.
 2. ISBE-Required Reporting Form: TCSE has developed processes to submit forms as required to ISBE and to our member districts. We need to determine whether member districts want copies of documentation for 2017-18, 2018-19, and current year-to-date. The 2018-19 information will be required to complete each district's OCR Report, due at the end of the year.
 3. Deputy Gov. Jesse Ruiz filed nine complaints on behalf of children named in the original article. Although no student from TCSE was named, we were listed as one of those who will be investigated. More information to come.
- B. Consider Motion to Approve Posting for a Board Certified Behavior Analyst (BCBA) Position: At the Nov. meeting the Board discussed options to support efforts to provide appropriate interventions for students with behavioral concerns and to avoid new referrals to separate facilities. Director Percy recommended to post for a BCBA to assist with behavior management in-district and in TCSE programs, and to assist with training staff in restorative practices and more positive interventions. Mr. Murphy made a motion to approve posting for a BCBA. Mr. Hagene seconded the motion. A Roll Call Vote was recorded as follows: Mr. Murphy, Aye; Mr. Hagene, Aye; Mr. Booth, Aye; Mr. Grode, Aye; Mr. Hickam, Aye; Dr. James-Gross, Aye; and Dr. Maginel, Aye. Nay, none. Motion Carried.
- C. Plan to Fill a Vacant Office Secretary Position: Earlier in the Fall, we chose to leave a 12-month office secretary position vacant to allow us time to determine if the position was needed. Due to additional ISBE requirements (increased student data entry, requirements to submit Time out/Restraint documentation in a very timely manner, and increased SEA meetings/notices, your Director has determined that a 10-month position will be posted to provide needed support.
- D. 1st Reading TCSE Policy & Procedure Updates, PressPlus Issue 102: There are several items that we need to closely consider. Please note Policies 530, 550, 830, 2105, 2100 and 7270 specifically, so that we can make decisions for each.

Executive Session: Supr. Hagene made a **motion to enter into Executive Session** for the Purposes of Meeting and Statutory Exemptions under Paragraph #42 of the Open Meetings Act, including the following, at 11:25 a.m.:

- A. To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Joint Agreement 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Supr. Hickam seconded the motion. A Roll Call Vote was recorded as follows: Spr. Hagene, Aye; Supr. Hickam, Aye; Supr. Booth, Aye; Supr. Grode, Aye; Supr. James-Gross, Aye; Supr. Maginel, Aye; and Supr. Murphy, Aye. Nay, none. **Motion Carried.**

Action of the Executive Session: Mr. Murphy made a **motion at 11:34 a.m. to Adjourn the Executive Closed Session.** Supr. Hagene seconded the motion. A Voice Vote was recorded as follows: Aye, all. Nay, none. **Motion Carried.**



A. Mr. Murphy made a **Motion to Approve Recommendation for Hire of Employees for 2019-2020 (pending successful completion of all pre-employment requirements and/or ISBE emergency certifications):**

1. Christina Casper, Paraprofessional Healthcare Aide, ED program at Jonesboro Elementary
2. Ashley Martin, Paraprofessional Healthcare Aide, ED program at Ward School
3. Brenda Vestal, Individual Paraprofessional Healthcare Aide, ED program at Center School
4. Marcella Lindsay, Paraprofessional Healthcare Aide, ED program at Center School
5. Lindsey Furlow, Individual Paraprofessional Healthcare Aide, CHOICES program at Unity Point

Mr. Hickam seconded the motion. A Roll Call Vote was recorded as follows: Mr. Murphy, Aye; Mr. Hickam, Aye; Mr. Booth, Aye; Mr. Grode, Aye; Mr. Hagene, Aye; Dr. James-Gross, Aye; and Dr. Maginel, Aye. Nay, none. **Motion Carried.**

B. Dr. James-Gross made a **motion to Approve Resignations of Employee(s) as follows:**

1. Victoria Gilliam, Paraprofessional Healthcare Aide, Center School, effective November 17, 2019

Mr. Hickam seconded the motion. A Voice Vote was recorded as follows: Aye, all. Nay, none. **Motion Carried.**

C. Mr. Hagene made a **Motion to Approve Leave Requests of Employees (all FMLA requests conditional upon TCSE receiving appropriate medical certification):**

1. Paula Carson, FMLA, effective on or about December 10, 2019
2. Gary Trimble, FMLA, effective on or about February 3, 2020
3. Stephane Rathert, Intermittent FMLA, effective on or about December 12, 2019

Dr. Maginel seconded the motion. A Voice Vote was recorded as follows: Aye, all. Nay, none. **Motion Carried.**

Adjournment: Mr. Hickam made a **motion at 11:37 a.m. to Adjourn the Regular December meeting of the TCSE Executive Board.** Mr. Hagene seconded the motion. A Voice Vote was recorded as follows: Aye, all. Nay, none. **Motion Carried.**

Approved On: 1/8/20

TCSE Executive Secretary: *Dr. Hagene*

TCSE Recording Secretary: *Lisa Gross*

