



**1 Regular Meeting of the Executive Council of the TCSE Joint Agreement**  
**TCSE Administrative Office, 1335 N. Cedar Court, Carbondale, IL 62901**  
**August 21, 2019 10:30 a.m.**

**-AGENDA-**

- |   |                                      |                           |
|---|--------------------------------------|---------------------------|
| <b>1. Call to Order:</b>  |                                      | <b>Action Item</b>        |
| <b>2. Roll Call:</b>  |                                      | <b>Action Item</b>        |
| <b>3. Approval of the Agenda:</b>   |                                      | <b>Action Item</b>        |
| <b>4. Approval of the Consent Agenda:</b>   |                                      | <b>Action Item</b>        |
| A. Approval of July 10, 2019 Regular Meeting and Budget Hearing Minutes   |                                      |                           |
| B. Approval of the July 10, 2019 Regular Meeting Closed Session Minutes (Confidential Packet)   |                                      |                           |
| C. Presentation of the Treasurer's Report   |                                      |                           |
| D. Approval of the Schedule of Bills  |                                      |                           |
| E. Presentation of the Administrative Outreach & Fee-for-Service Report   |                                      |                           |
| F. Presentation of the Joint Solutions Committee Report   |                                      |                           |
| G. Presentation of 2019-20 TCSE Inter-Agency Agreements/MOU's   |                                      |                           |
| <b>5. Recognition of the Audience (Public/Employee)</b>   |                                      |                           |
| <b>6. FOIA Requests:</b> None   |                                      |                           |
| <b>7. Donations:</b> None   |                                      |                           |
| <b>8. Old Business:</b>   |                                      |                           |
| A. Consider Health Insurance Committee Information  | <b>Informational/Discussion Item</b> |                           |
| B. 2 <sup>nd</sup> Reading & Approval: Policy & Procedure Updates, PressPlus Issue 101  |                                      | <b>Action Item</b>        |
| C. Report: TCSE Classrooms at Unity Point   |                                      | <b>Informational Item</b> |
| D. Current Status of TCSE Classrooms/Staffing Issues  | <b>Informational/Discussion Item</b> |                           |
| E. SOAR Program Update  |                                      | <b>Informational Item</b> |
| <b>9. New Business:</b>   |                                      |                           |
| A. ROE Election of District Representatives to the 19-20 TCSE Executive Council   |                                      | <b>Informational Item</b> |
| B. Selection & Swearing-In of Officers for the 2019-20 TCSE Executive Board   |                                      | <b>Action Item</b>        |
| C. 1 <sup>st</sup> Reading: TCSE Policy & Procedure, Catastrophic Illness/Injury Sick Leave Donation  |                                      | <b>Discussion Item</b>    |
| D. Consider Motion to Approve Updated Job Descriptions: SEA, Bookkeeper, Administrative Secretary   |                                      | <b>Action Item</b>        |
| E. Review Receipts from the ROE   |                                      | <b>Informational Item</b> |
| F. Presentation of 2019-20 Mentoring Handbook   |                                      | <b>Informational Item</b> |
| <b>10. Executive Session:</b>   |                                      | <b>Action Item</b>        |
| A. <i>To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Joint Agreement 5 ILCS 120/2(c)(1)</i> |                                      |                           |
| B. <i>Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)</i>                        |                                      |                           |
| C. <i>Minutes of meetings lawfully closed, whether for purposes of approval or semi-annual review. 5 ILCS 120/2(c)(21)</i>  |                                      |                           |
| <b>11. Action of the Executive Session:</b>   |                                      |                           |
| A. Motion to Approve Resignations of Employee(s)  |                                      | <b>Action Item</b>        |
| B. Motion to Approve Intent to Retire of Employee(s)  |                                      | <b>Action Item</b>        |
| C. Motion to Approve Recommendation for Hire of Employee(s) for 2019-2020   |                                      | <b>Action Item</b>        |
| D. Motion to Approve Change of Assignment from Contractual Position to Exempt Confidential Position   |                                      | <b>Action Item</b>        |
| E. Motion to Approve Leave Requests of Employee(s)  |                                      | <b>Action Item</b>        |
| F. Motion to Approve Dismissal of Employee  |                                      | <b>Action Item</b>        |
| G. Motion to Approve 2020-2022 TCSE Joint Agreement & TCSE Association Contractual Agreement  |                                      | <b>Action Item</b>        |
| H. Motion to Approve 2019-2020 Employment Contracts for Administrative/Supervisory and Confidential Exempt Employee Salaries  |                                      | <b>Action Item</b>        |
| I. Motion to Approve Employee Request to Return to a Bargaining Unit Position   |                                      | <b>Action Item</b>        |
| J. Motion to Approve Maintaining the Confidentiality of Closed Session Minutes  |                                      | <b>Action Item</b>        |
| <b>12. Adjournment</b>  |                                      | <b>Action Item</b>        |