

**TRI-COUNTY SPECIAL EDUCATION JOINT AGREEMENT
JOB DESCRIPTION**

TITLE: Teacher

QUALIFICATIONS:

1. Certified Special Ed. Teacher
2. LBS1 Unlimited
3. Experience and education working with assigned student category, ie. SED, LD, TMH, EC, Autistic, Severe and Profound, Medically Fragile.
4. Ability to develop effective working relationships with administration, staff and the school community.

REPORTS TO: As assigned to appropriate Building Principal or Technical Assistant Supervisor.

PRIMARY FUNCTIONS:

1. The teacher is to serve as a case manager for all students on their caseload.
2. When requested, the teacher will serve as a behavioral specialist assisting the staff in developing behavioral intervention plans for students attending the local school as well as for those students receiving services in Tri-County classrooms.
3. The teacher will provide instruction to students as part of the special education team. In order to minimize the stigma often associated with this placement; the teacher will provide instruction to a variety of students with special education needs.
4. The teacher will intervene, on a temporary basis, as an In-School suspension supervisor for emotionally disturbed students in crisis; and as needed for other special education students as requested by District and Tri-County Administrative Staff.
5. The teacher will participate in IEP meetings as requested and will be prepared to share student progress, as well as recommend program goals and objectives.

ADDITIONAL RESPONSIBILITIES:

1. The teacher shall attend all staff meetings at the local public school unless instructed by his/her supervisor to do otherwise.
2. The teacher shall assume duties as assigned by the building principal or Technical Assistant Supervisor to assist in the overall supervision of the building.

3. The teacher shall work the same hours as other teachers at the local public school building, normally expected to be six hours and forty five minutes per school day and shall work 180 days per school year.
4. The teacher shall serve on building committees as requested by the local public school staff.
5. The person will follow all guidelines as addressed in the Responsibilities of Teachers section of the policy manual.
6. The person shall assume other responsibilities as requested by his/her supervisor.
7. Integration of Technology into Instruction
 - a. Demonstrates continual growth in technology knowledge and skills to stay abreast of current and emerging technologies.
 - b. Teachers plan and design effective learning environments and experiences supported by available software and technology.
 - c. Teachers implement curriculum plans that include methods and strategies for applying technology to maximize student learning in the curriculum of one's subject area(s) and/or grade level(s).
 - d. Teachers apply technology to facilitate a variety of effective assessment and evaluation strategies.
 - e. Teachers use technology to enhance their productivity and professional practices including word processing, database, spreadsheet, telecommunications and print/graphic utilities, class attendance (Lighthouse), Individual Education Plan (IEP) programs.

10/07