

TRI-COUNTY SPECIAL EDUCATION JOINT AGREEMENT
MINUTES OF REGULAR MEETING
OF EXECUTIVE BOARD
December 12, 2012

1. The meeting was called to order at 10:00 a.m.
2. Roll Call: Mr. Chris Grode, Dr. Gary Kelly, Dr. Lori James-Gross, Mr. Michael Shimshak, Mrs. Belinda Hill, Mr. Steve Murphy, Mr. Tim O’Leary, Dr. Wanda Honey and Mrs. Shelly Clover-Hill.
3. A motion was made by Mr. Shimshak, to approve the Agenda for the regular meeting of the Executive Board dated December 12, 2012. Mr. Murphy seconded the motion. Aye: all. Nay: none. Motion Carried.
4. A motion was made by Mr. O’Leary, to approve the Consent Agenda of the following items as presented:
 - Executive Board Minutes dated November 14, 2012
 - Executive Closed Session Minutes dated November 14, 2012
 - Treasurers’ Report dated December 12, 2012
 - Schedule of Bills dated December 12, 2012
 - December Indicator Board Report
 - December Professional Development & Training CalendarDr. Jame-Gross seconded the motion. A roll call vote was recorded as follows: Mr. O’Leary, aye; Dr. James-Gross, aye; Mr. Grode, aye; Dr. Kelly, aye; Mr. Murphy, aye; Mr. Shimshak, aye; Mrs. Hill, aye; Dr. Honey, aye and Mrs. Clover-Hill, aye. Motion Carried.
5. Rhonda Ice of the Tri-County Special Education Association was recognized as a visitor.
6. Mr. Hamilton presented to the Board as requested the Guidelines for having outside independent evaluations completed if needed:
 - a. IEP team will reach a decision in the staffing as to the need for an outside independent evaluation at the public expense.
 - b. The district has the final say on whether an independent evaluation is necessary.

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- c. If Tri-County is asked to pay for cost, a Tri-County administrator must approve and submit a PO for expenditure or it can not be made. This is an administrative requirement to track all charges and expenses being made by the cooperative.
- d. Tri-County will budget a fixed dollar amount to be paid out at the end of each fiscal year. If claims exceed budgeted dollars, the reimbursement will be made to districts on a pro-rated basis.

Mr. Hamilton stated Tri-County will budget up to \$5,000 for this need.

- 7. Mr. Hamilton presented the 2nd reading of the updated policies and procedures from the Illinois School Board Association. He stated the updates have been on display for 30 days and no comments have been received. A motion was made Mr. O'Leary, seconded by Mrs. Clover-Hill to approve the 2nd reading of the updated policies and procedures from the Illinois School Board Association as presented. Aye: all. Nay: none. Motion Carried.
- 8. A motion was made by Mr. Murphy to approve to waive the following legal holidays as required under Public Act 96-640: the birthday of Abraham Lincoln, the birthday of Casimir Pulaski's in order to hold school, schedule teachers' institutes, conduct parent-teacher conferences, or conduct staff development (inservice) activities. Dr. Honey seconded the motion. Aye: all. Nay: none. Motion Carried.
- 9. Mr. Hamilton stated the ECH program at Sacred Heart numbers have increased to the point where an addition classroom is needed for the remainder of the 2012-2013 school year. He stated the projected numbers of students entering the program are 6 in the a.m. and 6 in the p.m. A motion was made by Dr. Kelly, seconded by Mr. Murphy to create an additional ECH program at Sacred Heart for the remainder of the 2012-2013 school year. A roll call vote was recorded as follows: Dr. Kelly, aye; Mr. Murphy, aye; Mr. Grode, aye; Dr. James-Gross, aye; Mr. Shimshak, aye; Mrs. Hill, aye; Mr. O'Leary, aye; Dr. Honey, aye; and Mrs. Clover-Hill, aye. Motion Carried.
- 10. Mr. Hamilton stated the Reach program at DuQuoin Middle School numbers are increasing by 8 students to the point where an additional classroom is needed for the remainder of the 2012-2013 school year. He is recommending to create a new Reach program for elementary age students. A motion was made by Dr. James-Gross, seconded by Mr. O'Leary to create a new reach

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program for elementary age students for the remainder of the 2012-2013 school year. A roll call vote was recorded as follows: Dr. James-Gross, aye; Mr. O'Leary, aye; Mr. Grode, aye; Dr. Kelly, aye; Mr. Shimshak, aye; Mr. Murphy, aye; Mrs. Hill, aye; Mr. Murphy, aye; Dr. Honey, aye; and Mrs. Clover-Hill, aye. Motion Carried.

11. Mr. Hamilton presented the tentative Seniority Lists for 2012-2013 school year which will be provided to Tri-County Special Education Association and will be posted in each building on Monday, December 17, 2012. Employees will have an opportunity to raise objections with respect to placement on list until January 7, 2013. Any changes will be made and a final posting will be available by February 1, 2012. Final approval of the list will be requested at the next board meeting.
12. A motion was made by Dr. Kelly, seconded by Mr. Murphy to enter into Executive Session at 10:20 a.m. for the purpose of discussing resignations, appointments, family medical leaves, voluntary transfers, employment, compensation, discipline, performance, dismissal of specific employees of the joint agreement and collective negotiating matters between the public body and its employees or their representatives. Aye: all. Nay: none. Motion Carried.
13. A motion was made by Mrs. Clover-Hill, seconded by Mr. O'Leary to come out of Executive Session at 10:30 a.m. Aye: all. Nay: none. Motion Carried.
14. A motion was made by Mr. Murphy, seconded by Dr. Honey to accept the following resignations: Abigail Howe, ECH Teacher for the ECH program at Parrish effective January 4, 2013 and Cassandra Waddell, Teacher Aide for the ED program at Tri-County Ward effective November 29, 2012. Aye: all. Nay: none. Motion Carried.
15. A motion was made by Dr. James-Gross, seconded by Mr. Shimshak to grant the following family medical leaves: Sadie Hunsaker, Speech Language Therapist an intermittent family medical leave for the remainder of the 2012-2013 school year; Beth Martin, Teacher Aide for the ED program at TC Ward a military family medical leave pending receipt of Certification of Qualifying Exigency form; Amanda Marggraf, ED Teacher at Jonesboro a 6 to 8 week family medical/maternity leave beginning January 14, 2013. Aye: all. Nay: none. Motion Carried.

16. A motion was made by Dr. Kelly, seconded by Mr. Murphy to grant Susan Livingston, Teacher Aide a 6 to 8 week maternity leave beginning January 14, 2013. Aye: all. Nay: none. Motion Carried.

17. A motion was made by Dr. Kelly, seconded by Dr. Honey to employ Rich Starnes as a contractual Technical Assistance Supervisor up to 40 days for the 2012-2013 school year. A roll call vote was recorded as follows: Dr. Kelly, aye; Dr. Honey, aye; Mr. Grode, aye; Dr. James-Gross, aye; Mr. Shimshak, aye; Mr. Murphy, aye; Mrs. Hill, aye; Mr. O'Leary, aye; and Mrs. Clover-Hill, aye. Motion Carried.

18. A motion was made by Dr. James-Gross to approve the following voluntary transfers of personnel as presented:
 - Tammy Milam, Secretary at TC Central Office to a Teacher for the ED program at Jonesboro beginning January 7, 2013 pending certification from Illinois State Board of Education.
 - Burke Wasson, GYO Student Teacher to a Teacher for the ED program at Tri-County Anna-Choate beginning January 7, 2013 pending certification from Illinois State Board of Education beginning January 7, 2013.
 - Johna Atkinson, Teacher Aide for the ECH program at Unity Point to ECH Teacher for the ECH program at Parrish beginning January 7, 2013.
 - Ashley Sneed, GYO Student Teacher to a Teacher Aide for the Special Needs program at Tri-County Center effective December 10, 2012.
 - Brian Hurd, GYO Student Teacher to a Teacher Aide for the ED program at TC Anna-Choate effective January 7, 2013.
 - Erin Cook, GYO Student Teacher to a Teacher Aide for the ED program at TC Ward effective December 6, 2012.
 - Kristin Wright (Anderson), GYO Student Teacher to a Teacher Aide for ED program at TC Ward effective December 10, 2012.
 - Josh Williams, Teacher Aide at Ward to Teacher Aide for the ECH program at Tri-County Sacred Heart beginning December 10, 2012.
 - Samuel Cripps, Individual Care Aide for Special Needs program at TC Center to a Teacher Aide for the Special Needs program at TC Center beginning December 11, 2012.Mr. Murphy seconded the motion. Aye: all. Nay: none. Motion Carried

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19. A motion was made by Mrs. Clover-Hill, seconded by Mr. O'Leary to adjourn the meeting. Aye: all. Nay: none. Motion Carried.
20. The meeting ended at 10:50 a.m.

The next regular meeting will be held January 9, 2013.

Approved January 9, 2013

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