

TRI-COUNTY SPECIAL EDUCATION JOINT AGREEMENT
MINUTES OF REGULAR MEETING
OF EXECUTIVE BOARD
November 14, 2012

1. The meeting was called to order at 10:00 a.m.
2. Roll Call: Mr. Chris Grode, Dr. Gary Kelly, Dr. Lori James-Gross, Mr. Michael Shimshak, Mr. Steve Murphy, Mr. Tim O’Leary, Dr. Wanda Honey and Mrs. Shelly Clover-Hill. Mrs. Belinda Hill arrived after roll call.
3. A motion was made by O’Leary, to approve the Agenda for the regular meeting of the Executive Board dated November 14, 2012. Dr. Kelly seconded the motion. Aye: all. Nay: none. Motion Carried.
4. A motion was made by Dr. James-Gross, to approve the Consent Agenda of the following items as presented:
 - Executive Board Minutes dated October 10, 2012
 - Executive Closed Session Minutes dated October 10, 2012
 - Treasurers’ Report dated November 14, 2012
 - Schedule of Bills dated November 14, 2012
 - November Indicator Board Report
 - November Professional Development & Training CalendarMr. Murphy seconded the motion. A roll call vote was recorded as follows: Dr. James-Gross, aye; Mr. Murphy, aye; Mr. Grode, aye; Dr. Kelly, aye; Mr. Shimshak, aye; Mrs. Hill, aye; Mr. O’Leary, aye; Dr. Honey, aye and Mrs. Clover-Hill, aye. Motion Carried.
5. Gary Trimble of the Tri-County Special Education Association was recognized as a visitor.
6. Mr. Hamilton presented a Chart of completion on the PERA-New Principal & Teacher Evaluation Assessment to inform the Board that all Tri-County Administrators have completed all modules.
7. Mr. Hamilton presented the Resolution Authorizing Acceptance of Student Teachers from Southern Illinois University-Carbondale for the 2012-2013 school year. A motion was made by Mrs. Clover-Hill, seconded by Dr.

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James-Gross to approve the resolution authorizing acceptance of student teachers from SIU-Carbondale for 2012-2013. Aye: all. Nay: none. Motion Carried.

8. Mr. Hamilton presented an agreement authorizing the approval for a Field Practicum with SIU-Edwardsville for the 2012-2013 school year. A motion was made by Dr. Kelly, seconded by Mr. Murphy to approve the Field Practicum agreement with SIU-Edwardsville for 2012-2013. Aye: all. Nay: none. Motion Carried.
9. Mr. Hamilton presented a chart outlining the Administrative Outreach and Fee-for-Service Medicaid program reimbursements for July 1, 2012 – June 30, 2013 for Tri-County and the Districts.
10. Mr. Hamilton presented the first reading of the updated policies and procedures from the Illinois School Board Association reviewing any changes that need to be made. He stated the updates will be on display for public and Board comment for 30 days.
11. Mr. Hamilton discussed outside Independent Evaluations. He stated Tri-County has never paid for outside independent evaluations because this is usually handled by the District. Mr. Hamilton stated Tri-County could pay for an independent evaluation if it is budgeted for and approved by the appropriate Technical Assistance Supervisor for that district. General discussion followed with an indication from the Board that procedural guidelines would need to be developed prior to any implementation. District level administration would continue to take a lead role if outside evaluations were deemed necessary.
12. Mr. Hamilton stated Tri-County has the need to implement Electronic time cards. He stated the Collective Bargaining agreement states that Non-Certified employees will either sign in and out electronically or manually fill out a time card. He stated this will cut down on errors being submitted on time sheets. He stated if fully implemented the system would be installed at least 20 locations, the time sheets would automatically be filled out and the program would interface with current STI accounting program. We have met and will continue to meet with the Collective Bargaining to discuss the impact of implementing the already negotiated time system.

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13. A motion was made by Mr. O’Leary, seconded by Mr. Murphy to enter into Executive Session at 10:40 a.m. for purpose of discussing resignations, appointments, employment, compensation, discipline, performance, dismissal of specific employees of the joint agreement and collective negotiating matters between the public body and its employees or their representatives. Aye: all. Nay: none. Motion Carried.
14. A motion was made by Mr. O’Leary, seconded by Mr. Murphy to come out of Executive Session at 11:00 a.m. Aye: all. Nay: none. Motion Carried.
15. A motion was made by Mr. O’Leary, seconded by Mrs. Clover-Hill to terminate 90 day probationary employee, Jane Borgsmiller, Individual Care/EOC Aide due to unsatisfactory evaluation effective October 19, 2012. A roll call vote was recorded as follows: Mr. O’Leary, aye; Mrs. Clover-Hill, aye; Mr. Grode, aye; Dr. Kelly, aye; Dr. James-Gross, aye; Mr. Shimshak, aye; Mrs. Hill, aye; Mr. Murphy, aye; and Dr. Honey, aye. Motion Carried.
16. A motion was made by Dr. Kelly, seconded by Mr. O’Leary to terminate 90 day probationary employee, Cynthia Fields, Teacher Aide due to being unable to perform essential job duties assigned according to Teacher/Health Aide job description effective October 22, 2012. A roll call vote was recorded as follows: Dr. Kelly, aye; Mr. O’Leary, aye; Mr. Grode, aye; Dr. James-Gross, aye; Mr. Shimshak, aye; Mr. Murphy, aye; Mrs. Hill, aye; Dr. Honey, aye; and Mrs. Clover-Hill, aye. Motion Carried.
17. A motion was made by Mrs. Hill, seconded by Mr. Shimshak to grant Rebecca Sloan, Teacher Aide a family medical leave beginning October 4, 2012 due to a work related injury and Sarah Keltner, Technical Assistance Supervisor a family medical/maternity leave beginning January 3, 2013. Aye: all. Nay: none. Motion Carried.
18. A motion was made by Mr. Murphy, seconded by Mr. O’Leary to employ the following: Samuel Cripps as an Individual Care/EOC Aides on a 90 day probationary period pending completion of pre-employment physical and physical function test and Courtney Mason as a Teacher Aide on a 90 day probationary period pending completion of pre-employment physical and physical function test. A roll call vote was recorded as follows: Mr. Murphy, aye; Mr. O’Leary, aye; Mr. Grode, aye; Dr. Kelly, aye; Dr. James-Gross, aye;

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Mr. Shimshak, aye; Mrs. Hill, aye; Mrs. Clover-Hill, aye; and Dr. Honey, aye. Motion Carried.

19. A motion was made by Mrs. Clover-Hill, seconded by Mr. O'Leary to adjourn the meeting. Aye: all. Nay: none. Motion Carried.
20. The meeting ended at 11:15 a.m.

The next regular meeting will be held December 12, 2012.

Approved December 12, 2012

