

TRI-COUNTY SPECIAL EDUCATION JOINT AGREEMENT  
MINUTES OF REGULAR MEETING  
OF EXECUTIVE BOARD  
October 10, 2012

1. The meeting was called to order at 10:00 a.m.
2. Roll Call: Mr. Chris Grode, Dr. Gary Kelly, Mr. Bill Laser proxy for Dr. Lori James-Gross, Mr. Justin Miller proxy for Mr. Michael Shimshak, Mr. Steve Murphy, Mr. Tim O’Leary, Dr. Wanda Honey and Mrs. Shelly Clover-Hill. Mrs. Belinda Hill was absent.
3. A motion was made by Dr. Kelly, to approve the Agenda for the regular meeting of the Executive Board dated October 10, 2012. Mr. Murphy seconded the motion. Aye: all. Nay: none. Motion Carried.
4. A motion was made by Mr. Murphy, to approve the Consent Agenda of the following items as presented:
  - Executive Board Minutes dated September 12, 2012
  - Executive Closed Session Minutes dated September 12, 2012
  - Treasurers’ Report dated October 10, 2012
  - Schedule of Bills dated October 10, 2012
  - October Indicator Board Report
  - October Professional Development & Training CalendarMr. O’Leary seconded the motion. A roll call vote was recorded as follows: Dr. Kelly, aye; Mr. O’Leary, aye; Mr. Grode, aye; Mr. Laser, proxy for Dr. James-Gross, aye; Mr. Murphy, aye; Mr. Miller, proxy for Mr. Shimshak, aye; Dr. Honey, aye and Mrs. Clover-Hill, aye. Mrs. Hill was absent. Motion Carried.
5. Robin Hastings, President of the Tri-County Special Education Association and Don Hoffman, CPA with Emling & Hoffman were recognized as visitors.
6. Mr. Hamilton presented a Chart of completion on the PERA-New Principal & Teacher Evaluation Assessment to inform the Board where all of Tri-County Administrators are on the new evaluation process. He stated this

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time next month it is planned that all administrators will have completed all modules.

7. The Annual Financial Report/Audit for 2011-2012 school year was presented by Don Hoffman, CPA of Emiling & Hoffman. Mr. Hoffman reported there were no errors or discrepancies reported during the audit. A motion was made by Mr. Murphy, proxy for Mr. Shimshak, seconded by Dr. Honey to approve the Tri-County Annual Financial Report/Audit for 2011-2012 school year. Aye: all. Nay: none. Motion carried.
8. Mr. Hamilton presented a letter from ISBE explaining the 2011-2012 Special Education Excess cost reimbursement. The letter explained the statewide breakdown of the number of districts, students, claims, reimbursement and proration. He stated claims are eligible if the cost is over 4 District per Capita charges at 100%. He stated the final proration for the last school year was at 2.03% for all districts that had eligible students.
9. Mr. Hamilton presented a new form to be filed with ISBE on Shared Services or Outsourcing for the fiscal year ending June 30, 2012. He stated the form shows what service or function Tri-County is sharing with the local districts. A motion was made by Mr. Murphy, seconded by Dr. Kelly to approve the Shared Services or Outsourcing form for the fiscal year ending June 30, 2012. Aye: all. Nay: none. Motion Carried.
10. Mr. Hamilton stated he is recommending to employ LPNs' to fill some Teacher/Health Aide positions at Tri-County Buildings. He stated Tri-County has worked collaborating with the union to develop a new job description for this position. He stated Tri-County would feel more comfortable with a LPN in each building as it would increase the credibility of our Medicaid claims and provide better medical coverage for our school nurse(s). He stated he would like to hire one LPN for each of the Tri-County building.
11. Mr. Hamilton presented a letter outlining the new Type 73 requirement from the State Board of Education which enacted a rule that requires, effective July 1, 2013 nurses to hold Type 73 Illinois certificate endorsed for school nursing in order to "make recommendations regarding educational interventions, accommodations or modifications based on the findings of the student's medical review." ISBE will issue guidelines by Dec. 31, 2012

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regarding the definition and components of medical review. Mr. Hamilton also presented a chart showing the districts in the Coop that has nurses with a Type 73, registered nurses with a Bachelors degree or without a Bachelors degree, L.P.N.'s, Health Aides, or no nurse or no health aide. He stated Tri-County will help provide our districts this service if it is needed for medical recommendations for IEP on students. This direction goes hand and foot with the need for additional LPN positions stated in #11, allowing more time for the Type 73 school nurse to attend and make recommendations on behalf of IEP students.

12. A motion was made by Mr. Murphy, seconded by Mr. O'Leary to enter into Executive Session at 10:35a.m. for the purpose of discussing resignations, family medical leave, appointments, employment, compensation, discipline, performance, dismissal of specific employees of the joint agreement. Aye: all. Nay: none. Motion Carried.
13. A motion was made by Mr. O'Leary, seconded by Mrs. Clover-Hill to come out of Executive Session at 10:40 a.m. Aye: all. Nay: none. Motion Carried.
14. A motion was made by Mr. Murphy, seconded by Mr. Laser, Proxy for Dr. James-Gross to accept the following resignations: Alicia Murray, Individual Care/EOC Aide, effective October 4, 2012, Lanette Giacoma, Teacher Aide, effective September 28, 2012 and Mariann Roedl, Individual Care/EOC Aide, effective October 12, 2012. Aye: all. Nay: none. Motion Carried.
15. A motion was made by Mr. O'Leary, seconded by Dr. Kelly to grant Tina Otten, Teacher Aide a family medical leave beginning December 7, 2012 pending receipt of medical certification and Kim Williams, Technical Assistance Supervisor an intermittent family medical leave for the 2012-2013 school year. Aye: all. Nay: none. Motion Carried.
16. A motion was made by Dr. Kelly, seconded by Dr. Honey to grant April Farris, Teacher Aide a medical leave absence for surgery due to a work related injury beginning October 5, 2012. Aye: all. Nay: none. Motion Carried.
17. A motion was made by Mr. O'Leary, seconded by Mr. Laser, proxy for Dr. James-Gross to employ the following: Jane Borgsmiller, Kimberly Schlenker and Matthew Swallers all as Individual Care/EOC Aides on a 90 day

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probationary period pending completion of pre-employment physical and physical function test and LaShonna Pinnon as a Teacher Aide on a 90 day probationary period pending completion of pre-employment physical and physical function test and to employ Lee Harley as a contractual speech language therapist for a 6 to 8 week maternity leave. A roll call vote was recorded as follows: Mr. O’Leary, aye; Mr. Laser, proxy for Dr. James-Gross, aye; Mr. Grode, aye; Dr. Kelly, aye; Mr. Miller, proxy for Mr. Shimshak, aye; Mr. Murphy, aye; Mrs. Clover-Hill, aye; and Dr. Honey, aye. Mrs. Belinda Hill was absent. Motion Carried.

18. A motion was made by Mrs. Clover-Hill, seconded by Mr. O’Leary to adjourn the meeting. Aye: all. Nay: none. Motion Carried.
19. The meeting ended at 10:45a.m.

The next regular meeting will be held November 14, 2012.

Approved Nov. 14, 2012